

Tips for a Strong Scholarship Application

The FVTC Foundation awards more than 1,000 scholarships each year. The best applications clearly show how the student meets the scholarship requirements and how the scholarship will help them reach their educational goals.

Before You Apply

- Complete and submit the online application at **www.fvtc.edu/ScholarshipApplication**.
- Apply early so your references have enough time to complete their recommendations.

Choose Strong References

- References are an important part of your application.
- FVTC instructors are highly recommended.
- Employers, volunteer supervisors, or former teachers are also acceptable references.
- Be sure to enter each reference's email address correctly.
- The reference form asks about your work habits, attendance, motivation, initiative, attitude, and academic performance.

Talk to Your References First

- Always ask someone for permission before listing them as a reference.
- Instructors may choose not to complete a recommendation if they have not heard from you first.
- This is especially important if you are a first-year student and your instructors may not know you well yet.

Track Your References

- After submitting your application, you can log back in to:
 - Check whether references have completed their forms
 - Send reminder emails if needed
- The most common issue is entering an incorrect email address, so double-check all contact information.

Complete Every Question

- Answer all questions as thoroughly as possible.
- All information is kept confidential.
- Detailed responses help us match you to more scholarship opportunities.

- Sharing information about your educational journey, challenges, and goals can strengthen your application.

How Applications Are Reviewed

Applications are scored in the following areas:

- **Financial Need (20 points):** Explain your financial situation, how you are paying for school, and how a scholarship would help you complete your education.
- **Overall Application (15 points):** Complete all sections, provide clear answers, and use good writing skills.
- **Leadership & Involvement (10 points):** Share ways you contribute at school, work, home, or in your community. Caring for family members or helping support your household are important examples.
- **Academic Performance (5 points):** Your academic record is considered, but it carries less weight than the areas above.

Save a Copy

- Save a copy of your completed application for your records.
- A new application is required for each scholarship cycle.
- Information from previous applications will not carry over.

Questions?

FVTC Foundation

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