



High School Articulation Guide 2020-2021



WELCOME

Welcome to the high school articulation process for Fox Valley Technical College! In partnership with your school district, FVTC is happy to provide opportunities for your students to explore potential careers, save time and money on college credits and enter the workforce better prepared. This guide will walk you through some basic articulation options, teaching requirements and the initial course request process. Once an agreement is in place, faculty mentors and the K12 Partnerships team will be with you every step of the way, as you begin your journey as a member of the FVTC team!

CONNECT WITH THE K12 PARTNERSHIPS TEAM



Mary Hansen
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Articulation Specialist
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How do I get started?

Select between the following two types of course articulation:

Advanced Standing (AS): a high school class that closely matches a technical college course, taught by the high school teacher, under an Advanced Standing agreement with the college. A student receives AS by successfully completing the high school class with a **B** or better grade, and then enrolls in an Associate Degree or Technical Diploma program at FVTC. Student self identifies and provides HS transcript to begin award of credit during Admissions process. Credit accepted only at FVTC.

Dual Credit (DC): an FVTC course taught by the high school teacher who has been certified and trained by the college to teach their class, under a Dual Credit agreement with the college. A student receives DC by successfully completing the FVTC course with a **C** or better, and is then awarded credit on the college transcript. **There is no charge to a K12 district, or student, for Advanced Standing or Dual Credit courses.**

Each fall the K-12 Partnerships team works with districts to determine what areas of growth exist in their high school pathways, to plan for expansion within Dual Credit opportunities for the coming year. To set up planning time for your team, contact Mary Hansen at hansen@fvtc.edu, in preparation for your own high school course guide planning timelines.

How do I submit an initial course request?

1. Go to www.fvtc.edu/K12StaffResources
2. Click High School Resources
3. Click K-12 Articulation
4. Click HOW DO I GET STARTED?
5. Click "Please complete this form to get started"

You will receive a confirmation email from the Office of K12 Partnerships, with your FVTC login information. This may take up to three business days. All new course requests or renewals are due to FVTC **by February 15** for the coming academic year.

Once I am certified by the college, what happens next?

Once certified by FVTC, you will have access to Dual Credit resources and tools through your instructor login credentials, including People Soft (FVTC's student management system), Blackboard (if needed), etc.

To support and guide you in your role as a Dual Credit teacher, FVTC will provide a faculty mentor from the program that is related to your course. Your mentor can answer initial questions about content, textbooks, grading, etc. and will also invite you to their annual Summer Summit training where you will have focused, staff development time with other high school teachers who are also teaching your course. Once you begin teaching, your mentor will be available for classroom visits, connections to their career field, technology standards discussions, etc. and be a great FVTC point of contact for your students.

Articulation FAQ's

As a Dual Credit teacher, you may have occasional questions about FVTC processes. The following FAQ's may help address some of the resources you are looking for, once your class begins. For follow-up questions, please contact the FVTC Office of K12 Partnerships by emailing Tess Woods (woods@fvtc.edu) or Mary Hansen (hansen@fvtc.edu).

Q: How and when do I register my Dual Credit students?

A: You will register your students in the college student management system called **PeopleSoft**, within the first three weeks of class, to ensure that they have access to all FVTC content. FVTC provides a short registration how-to video to help you and your students, and daytime support through the college's Enrollment Services team, should you run into any challenges on registration day. Simply call **920-735-5645** and identify as a Dual Credit teacher.

Q: What grading scale do I use for my Dual Credit students?

A: FVTC programs vary in the required competencies, length and structure, so there is not one standard college grading scale. You will work closely with your program mentor to understand and implement the FVTC grading scale for the specific program related to your course. This grading policy takes precedence, and any late work, retakes, etc. must follow FVTC course syllabus. Grades must be submitted within 48 hours after the end of the last day of your class.

Q: How should my school identify the Dual Credit classes in our course catalog and high school transcript?

A: Please use the FVTC course title and description, so it is clear to students, parents and other educational institutions, should the credit be transferred. Be sure to coordinate with your Counseling team to ensure that a current list of DC classes are noted in your course catalog each year.

Q: What if one of my students needs accommodations while enrolled in a Dual Credit class?

A: FVTC will not provide modifications if those changes would substantially alter the essential elements of the course. It is possible that accommodations available to a student, in the high school setting will not be allowed in a college level course. College credits earned through Dual Credit enrollment become part of a student's college transcript and can be transferable to other colleges. For that reason, a course taken for college credit must maintain the integrity and fidelity of college level work. As soon as the possibility exists that a student with a disability may be enrolled in your DC class, please contact FVTC's Disability Services team (920-735-2569) to begin a preliminary discussion about the potential services a student may need.

Q: If I will need a long-term sub while teaching a Dual Credit class, what process needs to take place?

A: Contact the Office of K12 Partnerships as soon as you are aware of this situation to ensure that the substitute placement follows FVTC credentialing requirements for the course you are teaching. In addition, your faculty mentor will play a key role in working with the substitute to assure that course structure is maintained and that grading and assessment protocols are followed. Ultimate approval of any long-term substitute falls to the appropriate FVTC program Dean.

Q: How do I maintain my Dual Credit certification with FVTC, to continue teaching my class, from year-to-year?

A: Annually, you will submit a course renewal to the Office of K12 Partnerships, and attend the program Summer Summit. Should you move to a new district and wish to teach this same class, a new certification/course request process begins with that school.

Q: Can I develop a new course agreement after the school year has begun?

A: All agreements for the academic year are closed as of September 1st and K12 district contracts are processed.

Articulation Course List

The following list of courses outlines those that are approved by FVTC for high school articulation consideration, along with teacher qualifications, expectations and terms of engagement. Courses are fundamental and introductory in nature and are selected by each program team as appropriate for articulation purposes. Teacher qualifications and terms of engagement are determined course by course, by FVTC faculty, specific to meeting instructional area requirements. Teacher certification is defined by the Wisconsin Technical College System and is based on the secondary teacher's current license from the Wisconsin Department of Public Instruction.

FVTC Course Title, Number, Credit	Instructor Qualification (Submit Copy of DPI License to Office of K-12 Partnerships for Dual Credit)	Expectations
Agriculture, Horticulture & Natural Resources		
Animal Science Fundamentals 10-006-140 3 credits	200 Agriculture DPI license	Attend the Summer Summit annually Check the Blackboard class weekly
Introduction to Soils 10-006-143 3 credits	200 Agriculture DPI license	Attend the Summer Summit annually Check the Blackboard class weekly
Ecology 10-057-109 2 credits	605 Biology/Life Science or 615 Environmental Studies or 200 Agriculture and FVTC Application	Attend the Summer Summit annually
Introduction to Horticulture 10-001-111 3 credits	200 Agriculture DPI license	Attend the Summer Summit
Hydroponic Growing & Systems 10-001-121 2 credits	200 Agriculture DPI license	Attend the Summer Summit annually
Business Management, Office Technology and Finance		
Accounting Principles 10-101-107 3 credits	275 Basic Business Ed or 250, 251 Business Education or 281 Business & Office-Voc	Attend Business Summit
Business, Introduction to 10-102-112 3 credits	275 Basic Business Ed or 250, 251 Business Education or 281 Business & Office-Voc	Attend Business Summit
Financial Planning 10-114-175 3 credits	275 Basic Business Ed or 250, 251 Business Education or 281 Business & Office-Voc	Attend Business Summit
Keyboarding Speed Development 10-106-112 1 credit	275 Basic Business Ed or 250, 251 Business Education or Business & Office-Voc	Attend Business Summit
MS Office Suite, Intro to 10-103-120 2 credits	103 certification plus 275 Basic Business Ed or 250, 251 Business Education or 281 Business & Office-Voc	Attend Business Summit
Office Desktop Publishing: MS Publisher 10-106-102 1 credit	275 Basic Business Ed or 250, 251 Business Education or 281 Business & Office-Voc	Attend Business Summit

FVTC Course Title, Number, Credit	Instructor Qualification (Submit Copy of DPI License to Office of K-12 Partnerships for Dual Credit)	Expectations
Office Fundamentals 10-106-166 3 credits	275 Basic Business Ed or 25, 251 Business Education or 281 Business & Office-Voc	Attend Business Summit
Fundamentals of Supply Chain Management 10-182-131 3 credits	250 Business Education or 281 Business & Office-Voc or 285 Marketing	Attend Business Summit
Marketing		
DECA Leadership 10-104-110 1 credit	275 Basic Business Education or 250, 251 Business Education or 281 Business & Office-Voc	Attend Business Summit
Entrepreneurship, Intro 10-145-104 3 credits	250 Business Education or 285 Marketing	Attend Business Summit
Principles of Marketing 10-104-151 3 credits	285 Marketing	Attend Business Summit
Meeting & Event Management 10-106-140 3 credits	250 Business Education or 285 Marketing	Attend Business Summit
Interior Design		
Basic Interior Design 10-304-125 3 credits	210 Family & Consumer Science Education	Attend the Interior Design Summit
Health Science		
Medical Terminology 10-501-101 3 credits	601 Broad Field Science w/ A&P or 910 Health w/A&P or Minor in Health Occupations or Licensed RN w/employment (dept. requirement: if RN okay, all others need to take our MT class and pass with a "C" or better.)	Attend yearly - Dual Credit Summit
People Skills for Health Professionals 10-501-151 1 credit	210, 211, 213, or 215 F/CS or 601 Broad Field Science w/A&P or 605 Biology Science w/A&P or 910 Health	Attend yearly - Dual Credit Summit
Digital Literacy for Healthcare 10-501-107 2 credits	210 or 215 F/CS or 250, 251 Business Ed or 281 Business & Office-Voc	Attend yearly - Dual Credit Summit
Culture of Healthcare	210 Family & Consumer Science Education	Attend yearly - Dual Credit Summit
Law Enforcement		
Criminal Justice System 10-504-204 3 credits	701 Broad Field Social Studies, or 735 Political Science	Attend Dual Credit Summit
Criminal Justice Ethics 10-504-202 1 credit	701 Broad Field Social Studies or 735 Political Science and FVTC Application	Attend Dual Credit Summit

FVTC Course Title, Number, Credit	Instructor Qualification (Submit Copy of DPI License to Office of K-12 Partnerships for Dual Credit)	Expectations
Forensic Science, Intro 10-504-110 3 credits	601 Broad Field Science or 610 Chemistry or 605 Biology	Attend Dual Credit Summit
Culinary Arts and Hospitality Management		
Nutrition for Culinary Arts 10-316-119 1 credits	213 Family & Consumer Ed: Food Services	Attend Culinary Summit
Food Production, Intro 10-316-101 3 credits	213 Family Consumer Ed: Food Services and Certified ServSafe Instructors must provide documentation of a current certification as a ServSafe Instructor with a minimum 90% test score by the National Restaurant Association Solutions (NRAS) OR A 90% test score on the exam used to obtain a Certified Prof. Food Manager license granted by the NRAS accredited by the American National Standards Institute (ANSI). The renewal of this certification must be done every 5 years by taking the Instructor version of the ServSafe exam and obtaining a minimum score of 90% .	Attend Culinary Summit
Sanitation for Food Service Operation 10-316-118 1 credit		
Human Services		
Alcohol and Drugs: Risk Reduction 10-550-101 1 credit	55 Counseling OR 910 Health or 530 Phys Ed	Attend yearly - Dual Credit Summit
ECE Foundations of Early Childhood Education 10-307-148 3 credits	211 Family Consumer Ed: Child Services Have a current DPI Assistant Child Care Teacher Certification Course at the HS	Attend the Early Childhood Education Summit
ECE: Health Safety & Nutrition 10-307-167 3 Credits		
ECE Infant & Toddler Development 10-307-151 3 credits	211 Family Consumer Ed: Child Services Have a current DPI Assistant Child Care Teacher Certification Course at the HS	Attend the Early Childhood Education Summit
ECE: Child Development 10-307-179 3 credits		
Information Technology		
Microcomputer Applications 10-107-150 2 credits	220* Tech Ed OR 250 Business OR 285 Marketing OR 400 Math OR 405 Computer Science OR 601 Broadfield Science Complete the requested course from an approved source or team teach course with a qualified WTCS 107 certified instructor unless Computer Science (DPI 405 certified)	Attend the IT Summer Summit
Computing Essentials 10-107-184 2 credits		
Ethical Hacking 10-150-144 3 credits	220* Tech Ed OR 250 Business OR 285 Marketing OR 400 Math OR 405 Computer Science	Complete the requested course from an approved source or team teach course with a qualified

FVTC Course Title, Number, Credit	Instructor Qualification (Submit Copy of DPI License to Office of K-12 Partnerships for Dual Credit)	Expectations
Windows Powershell Programming 10-150-149 3 credits	OR 601 Broadfield Science	WTCS107 certified instructor unless Computer Science (DPI 405) certified. Attend IT Summer Summit
Information Assurance 10-150-161 2 credits	220* Tech Ed OR 250 Business OR 285 Marketing OR 400 Math OR 405 Computer Science OR 601 Broadfield Science	Complete the requested course from an approved source or team teach course with a qualified WTCS 107 certified instructor unless Computer Science (DPI 405) certified. Attend the IT Summer Summit
Network Essentials 10-150-162 2 credits		
Web Graphics, Intro 10-152-105 3 credits	220* Tech Ed OR 250 Business OR 285 Marketing OR 400 Math OR 405 Computer Science OR 601 Broadfield Science	Complete the requested course from an approved source or team teach course with a qualified WTCS 107 certified instructor unless Computer Science (DPI 405) certified. Attend the IT Summer Summit
C# Introduction to Programming 10-152-111 3 credits		
HTML 5 10-152-101 3 credits	220* Tech Ed OR 250 Business OR 285 Marketing OR 400 Math OR 405 Computer Science OR 601 Broadfield Science	Complete the requested course from an approved source or team teach course with a qualified WTCS 107 certified instructor unless Computer Science (DPI 405) certified. Attend the IT Summer Summit
WordPress 10-152-131 3 credits		
Data Access for Programmers 10-152-168 3 credits	220* Tech Ed OR 250 Business OR 285 Marketing OR 400 Math OR 405 Computer Science OR 601 Broadfield Science	Complete the requested course from an approved source or team teach course with a qualified WTCS 107 certified instructor Attend IT Summer Summit
Enterprise Client 10-154-110 3 credits	220* Tech Ed OR 250 Business OR 285 Marketing OR 400 Math OR 405 Computer Science OR 601 Broadfield Science	Complete the requested course from an approved source or team teach course with a qualified WTCS 107 certified instructor Attend the IT Summer Summit
Device Repair & Maintenance 10-154-111 3 credits		
Mechanical Design		
Sketching & the Design Process 10-606-151 1 credit	220* Technology Education or 293 Tech Occupations/Communication or 292Technology	Attend Summer Summit
CAD & Geometric Constructions 10-606-152 1 credit	220* Technology Education or 293 Tech Occupations/Communication or 292 Technology	Attend Summer Summit
Multiview Projections 10-606-153 1 credit	220* Technology Education or 293 Tech Occupations/Communication or 292 Technology	Attend Summer Summit
Section Views & Auxiliary Views 10-606-154 1 credit	220* Technology Education or 293 Tech Occupations/Communication or 292 Technology	Attend Summer Summit

FVTC Course Title, Number, Credit	Instructor Qualification (Submit Copy of DPI License to Office of K-12 Partnerships for Dual Credit)	Expectations
Dimensioning and Tolerancing 10-606-155 1 credit	220* Technology Education or 293 Tech Occupations/Communication or 292 Technology	Attend Summer Summit
SolidWorks, Intro to 10-606-141 2 credits	220* Technology Education or 293 Tech Occupations/Communication or 292Technology	Attend Summer Summit
Autodesk Inventor, Introduction 10-606-139 2 credits	220* Technology Education or 293 Tech Occupations/Communication or 292 Technology	Attend Summer Summit
Electronics and Engineering		
DC Circuits 1 10-660-110 1 credit	220* Technology Education or 292 Technology	For DC Only Have a minimum of 2 year's electronics related high school teaching experience or 1-year experience and completion of or concurrent enrollment in the college Attend one FVTC Electronics Advisory Committee meeting annually Attend Summer Summit
DC Circuits 2 10-660-111 1 credit		
Digital Electronics 1 Electronics/EET 10-605-130 1 credit	220* Technology Education or 292 Technology	Have a minimum of 2 year's electronics related high school teaching experience of 1 year experience and completion of or concurrent enrollment in the college course and Attend one FVTC Electronics Advisory Committee meeting Attend Summer Summit
Digital Electronics 2 Electronics/EET 10-605-131 1 credit		
Embedded Programming 1 10-660-151 1 credit	220* Technology Education or 292 Technology or 405 Computer Science or 601 Broadfield Science and submit	Attend Summer Summit Have a minimum of 2 year's electronics-related high school teaching experience or 1 year experience and completion of or concurrent enrollment in the college course
Computer Systems 10-660-184 1 credit	220* Technology Education or 292 Technology	Attend Summer Summit Have a minimum of 2 year's electronics-related high school teaching experience or 1 year experience and completion of or concurrent enrollment in the college course
Automation and Maintenance		
Concepts of Programming for Technicians 10-628-101 1 credit	220* Technology Education or 292 Technology	Have a minimum of 2 year's electronics-related high school teaching experience or 1-year experience and completion of or concurrent enrollment in the college. Attend Summer Summit
Programmable Logic Controllers 1 10-628-151 1 credit		

*Experience-based licensure accepted in lieu of a 220 license.

FVTC Course Title, Number, Credit	Instructor Qualification (Submit Copy of DPI License to Office of K-12 Partnerships for Dual Credit)	Expectations
Ladder Logic and Control Devices 10-660-170 1 credit	220* Technology Education or 292 Technology	Attend Summer Summit Have a minimum of 2 year's electronics-related high school teaching experience or 1 year experience and completion of or concurrent enrollment in the college course
Technical Software Essentials 10-660-181 1 credit	220* Technology Education or 292 Technology	Have a minimum of 2 year's electronics-related high school teaching experience or 1-year experience and completion of concurrent enrollment in the college course Attend one FVTC Electronics Advisory Committee meeting annually AND Summer Summit
Machine Tool		
Engine Lathe 1 32-420-333 3 credits	220* Technology Education or 292 Technology, Manufacturing	Attend One Machine Tool Advisory committee meeting per year Attend Summer Summit Have and maintain similar or equivalent FVTC equipment & tooling to be confirmed with on-site visit. Have a minimum of 2 year's Machining related high school teaching experience or Attend FVTC's Machine Tool workshop
Milling Machines 1 32-420-335 3 credits	220* Technology Education or 292 Technology, Manufacturing	Attend One Machine Tool Advisory committee meeting per year AND Summer Summit Have and maintain similar or equivalent FVTC equipment and tooling to be confirmed through an on- site visit. Have a minimum of 2 year's Machining related high school teaching experience or attend FVTC's Machine Tool workshop
Measurement & Benchwork 1 32-420-331 3 credits	220* Technology Education or 292 Technology, Manufacturing	Attend One Machine Tool Advisory committee meeting per year AND Summer Summit Have and maintain similar or equivalent FVTC equipment and tooling to be confirmed through an on- site visit. Have a minimum of 2 year's Machining related high school teaching experience or attend FVTC's Machine Tool workshop
Welding		
Welding Metal Sculpture 10-422-110 1 credit Transportation Welding, Intro 10-422-111 1 credit	220* Technology Education or 292 Technology or 295 Tech Occupations/Transportation	Have and maintain similar or equivalent FVTC equipment and tooling to be confirmed through an on- site visit Attend a one-time required, train-the-trainer course Attend Summer Summit

FVTC Course Title, Number, Credit	Instructor Qualification (Submit Copy of DPI License to Office of K-12 Partnerships for Dual Credit)	Expectations
Related Welding 10-442-120 1 credit	220* Technology Education or 292 Technology	Attend Summer Summit
GMAW Techniques 1 10-442-123 2 credits	220* Technology Education or 292 Technology	Have and maintain similar or equivalent FVTC equipment and tooling to be confirmed through an on- site visit Attend Summer Summit
SMAW Techniques 1 10-442-121 2 credits	295 Tech Occupations/Transportation	Have and maintain similar or equivalent FVTC equipment and tooling to be confirmed through an on- site visit Attend Summer Summit
Weld/Metal Fab, Intro to Safety 10-621-105 1 credit	220* Technology Education or 292 Technology	Have and maintain similar or equivalent FVTC equipment and tooling to be confirmed through an on- site visit Attend a one-time required, train-the-trainer course Attend Summer Summit
Weld Print Reading 10-621-108 1 credit		
Welding Symbols 10-621-114 1 credit		
Wood Manufacturing		
Layout/Sawing Operations 31-409-317 2 credits	220* Technology Education or 292 Technology or 295 Tech Occupations/Transportation	Have and maintain similar or equivalent FVTC equipment and tooling to be confirmed through an on- site visit Attend Summer Summit
Construction Management		
Revit Architecture 10-455-120 2 credits	220* Technology Education Minimum two years of High School or higher teaching experience with Revit	Attend the FVTC Articulation Summit Attend a minimum of one (1) CMT Advisory Committee meeting per year.
Construction Management, Intro 10-455-102 1 credit	220* Technology Education Minimum two (2) years of High School or higher teaching experience in construction management career types and applications. Acquire CMAA membership and attain CMIT certification or CCM certification	Attend the FVTC Articulation Summit Attend a minimum of one (1) CMT Advisory Committee Meeting per year.
Understanding Construction Drawings 10-455-121 1 credit	220* Technology Education Minimum two (2) years of High School or higher teaching experience in teaching commercial plans and specifications	Attend the FVTC = Articulation Summit Attend a minimum of one (1) CMT Advisory Committee meeting per year.
Construction Management Field Study 10-455-125 1 credit	220* Technology Education Minimum two (2) years of High School or higher teaching experience in teaching commercial plans and specifications	Attend FVTC Articulation Summit Attend a minimum of one (1) CMT Advisory Committee meeting per year.

FVTC Course Title, Number, Credit	Instructor Qualification (Submit Copy of DPI License to Office of K-12 Partnerships for Dual Credit)	Expectations
Automotive Technology/Collision Repair		
Intro to Automotive Refinishing 10-405-181 2 credits	220* Technology Education or 295 Tech Occupations/Transportation	Have and maintain similar or equivalent FVTC equipment and tooling to be confirmed through an on-site visit. Attend Summer Summit yearly. Attend FVTC Collision Repair Advisory Committee meetings.
Intro to Collision Repair 10-405-180 2 credits	220* Technology Education or 295 Tech Occupations/Transportation	Have and maintain similar or equivalent FVTC equipment and tooling to be confirmed by on-site visit. Attend Summer Summit yearly Attend FVTC Collision Repair Advisory Com. mtgs.
Auto Maintenance & Light Repair 1 10-602-100 4 credits	220* Technology Education or 295 Tech Occupations/Transportation	Have ASE certification in the specific content area, brakes, maintenance and light repair for MLR1 Provide annual documentation of 20 hours minimum of continued automotive training Arrange to meet with FVTC automotive staff once per semester (fall workshop counts as one) Attend one FVTC Automotive Advisory Committee meeting per year Have and maintain similar or equivalent FVTC equipment and tooling to be confirmed through an on-site visit Complete course training prior to certification Attend Summer Summit
Auto Maintenance & Light Repair 2 10-602-101 4 credits		
Diesel Technology		
Diesel Technology 10-412-102 4 credits	220* Technology Education or 295 Tech Occupations/Transportation	Attend Summer Summit
Outdoor Power Equipment		
OPE Four-Cycle Small Engines 10-461-112 3 credits	220* Technology Education or 292 Technology	Attend Summer Summit
Professional Communications		
Social Media 10-699-121 1 credit	250 or 285 Business or Marketing	Attend Summer Summit
Professional Communication 10-699-112 3 credits	300 or 301 English	Attend Summer Summit
Intercultural Communications 10-699-102 3 credits	300 or 301 English OR 701 Social Studies	Attend Summer Summit

FVTC Course Title, Number, Credit	Instructor Qualification (Submit Copy of DPI License to Office of K-12 Partnerships for Dual Credit)	Expectations
General Studies - Other Courses Available by Mutual Agreement (Qualifications same as FVTC Adjunct)		
Communication, Oral/Interpersonal 10-801-196 3 Credits HS SENIOR LEVEL ONLY	Dual Credit HS teachers must complete FVTC application and submit transcripts and copy of DPI license	<p>For all General Studies Courses: To request Advanced Standing agreement, the HS teacher must have a current DPI license in the discipline of articulated course.</p> <p>To request a Dual Credit agreement, a High School teacher must have a current DPI license in the discipline of the articulated course along with a Master's Degree or above in the specific discipline OR a Master's Degree in any discipline, with at least 18 graduate credits in specific discipline (e.g. speech, writing, sociology, economics, math, etc.) being taught. If the High School teacher does not currently possess the academic credentials required, the Higher Learning Commission has granted an extension for the teacher to obtain the credentials by September 1, 2022.</p> <p>High School teachers must complete the FVTC application and submit a copy of their DPI license and credentials to FVTC K-12 Partnership Office. If required, they must work out a development plan with FVTC's Training & Development Manager to obtain the required credentials.</p>
Communication, Written 10-801-195 3 Credits HS SENIOR LEVEL ONLY		
Economics 10-809-195 3 Credits		
Psychology, Intro 10-809-198 3 credits		
Psych of Human Relations 10-809-199 3 credits		
Sociology, Intro 10-809-196 3 Credits		
Math 1, College Technical 10-804-115 5 credits (Covers Tech Math 1A & B)		
Math for the Trades 31-804-307 2 credits		
College Mathematics 10-804-107 3 credits		
Math w Business Applications 10-804-123 3 credits		
Calculus 1 10-804-198 4 credits		
College Algebra & Trig w Apps 10-804-197 5 credits		
General Chemistry 10-806-134 4 credits		
Basic Anatomy 10-806-189 3 Credits		

The High School Articulation Guide is continually updated, as new course articulations are developed at FVTC. Please contact the Office of K-12 Partnerships for the most up-to-date listing.

What is my user name (or User ID)?

- Your user name is a combination of the letters “ext” (stands for external) & eight characters of your last name.
- For example, John Van Handel might use: ext.vanhande for his user name.
- FVTC assigns your User Id after you have submitted a new Dual Credit course request.

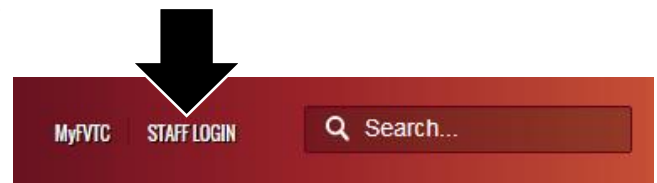
What is my password? How do I set it?

Currently, you need to **call the FVTC Helpdesk** to set your password: **920-735-5644**.

- We are working on future functionality to let you reset your own password via the web.

How do I find where to go for stuff for FVTC?

- Go to our main website: **www.fvtc.edu**.
- Click on the **Staff Login** link in the top right corner.
- Under that you’ll see links for **MyFVTC Account** and for **Blackboard**.



What is MyFVTC Account?

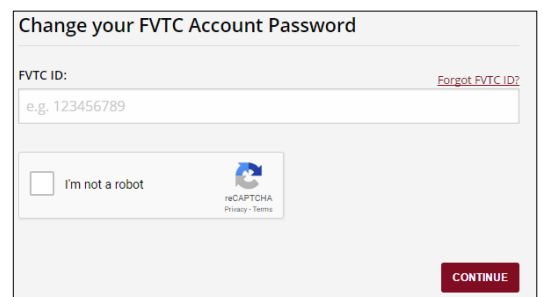
- **MyFVTC Account** is mostly used by you to enter grades in our system.
- You can also check your class rosters to make sure your students are registered.
- You sign in with your user name and password (see above).

What is Blackboard?

- **Blackboard** is our online learning system, where class content is stored (not all classes have access).
- It is similar to PowerSchool or Infinite Campus which you may have at your district.
- You sign in with your user name and password (see above).

How do my students find their FVTC ID and reset their password?

- If your student does **NOT know** his/her student id or password:
 - Go to **MyFVTC** (www.fvtc.edu/myfvaccaccount)
 - Select **“Forgot ID?”** or **“Forgot Password?”** to use the account look-up and/or password reset tool.
- If your student can’t access the phone number or email listed:
Call Help Desk: 920-735-5644



Key Numbers

Enrollment Services	920-735-5645	MyFVTC, Grading Issues
Tess Woods	920-735-2563	Roster, Access, Enrollment, Grading Issues
FVTC Helpdesk	920-735-5644	Passwords, Account Issues (<i>Identify yourself as a “High School Dual Credit Teacher”</i>)

Employability Essentials



Adapt to Change

Anticipate changes and positively respond to them.



Think Critically and Creatively

Apply independent and rigorous reasoning that leads to informed decisions, innovation and personal empowerment.



Work Collaboratively

Work collaboratively with others to complete tasks, solve problems, resolve conflicts, provide information and offer support.



Communicate Effectively and Respectfully

Apply appropriate writing, speaking and listening skills across various settings to engage diverse audiences.




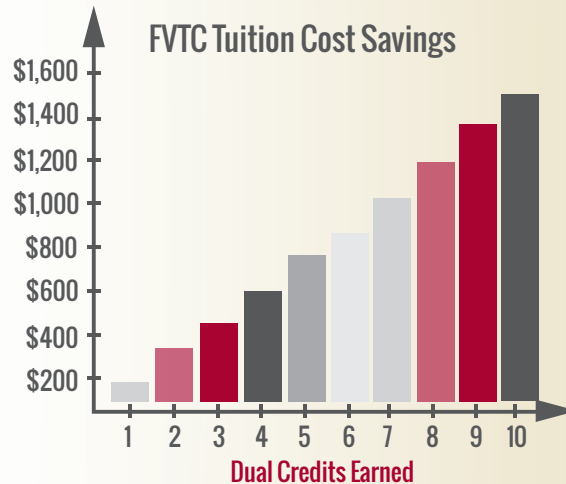
Act Responsibly

Apply ethical standards in both personal and professional behavior.

Dual Credit

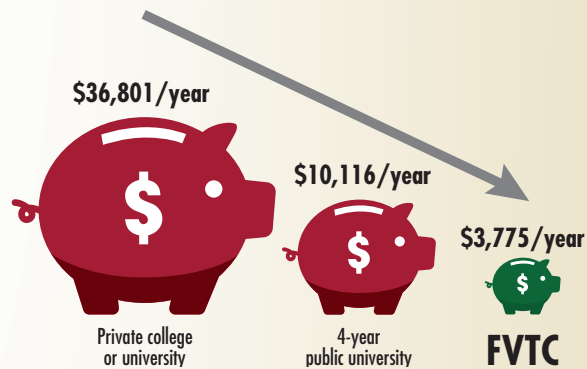
By taking approved classes at your high school, students can earn credits that will not only apply toward graduation, they'll also transfer to Fox Valley Tech.

6,569 
area high school students registered for FVTC dual credit courses in the 19-20 school year, which could save them a total of **\$3,997,134** in tuition.



Small Cost • Big Career

When you consider the graduate employment rate of 94%, the 200+ hands-on, high-tech program options, and the overall affordability, Fox Valley Tech can help your students get great careers.



*Annual tuition is based on averages of 2 semesters with 12 credits each. This is tuition only – books, supplies, etc. not included.

Learn more!

Visit www.fvtc.edu/PayingForCollege