



## Top 10 Ways to Be a Successful Online Student

1. Create a time management plan! Use the FVTC planner as a starting point, although several online options exist, as well!
2. Purchase all class materials and textbooks prior to the first class.
3. Make sure that access to a computer and reliable internet is very strong and consistent. If not, consider using FVTC labs!
4. **Always** test your computer for system compatibility. Ensure your success by preparing! System compatibility testing available directly in the Blackboard Basics course.
5. Log into Blackboard and familiarize yourself with how to use the system, including using the Blackboard Basics course.
6. Read the course syllabus as soon as possible to understand expectations and deadlines.
7. Closely follow all course due dates and timelines.
8. Log into your course several times a week!
9. Begin assignments as soon as possible to stay on top of your class.
10. Use feedback and communication from your instructor to determine how you're doing and if you need to change anything up!