

Youth Options Checklist

To take **fall** classes submit all forms by **March 1st**
To take **spring** classes submit all forms by **October 1st**

First Steps:

- Meet with your high school counselor to select your courses from the Youth Options Course Guide.
- Go to www.fvtc.edu/youthoptions and complete step 3. You will receive an email response with your next steps within two business days

After you receive instructional email from Youth Options:

- Login to Blackboard to complete "**Am I Ready to Take a College Course**" by **March 1st for fall** or **October 1st for spring classes**
- Print the **Youth Options Program Plan Report PI-8700A**, fill out and return to your high school by **March 1st for fall** or **October 1st for spring classes**
- Send FVTC your high school transcripts and ACT/Accuplacer scores (if there are prerequisites for the course you would like to take)

After you receive your welcome letter:

- Login to Blackboard and complete:
 - Step 2-sign-up to for a Youth Options registration session
 - Step 3-view MyFVTC video tutorials
 - Attend the Youth Option registration session to register in classes
 - Check with your counselor about purchasing textbooks
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Nursing Assistant and EMT-Basic:

- Please complete steps above as well as the additional required steps below
- Add an application
 - Login to your MyFVTC account www.fvtc.edu/myfvtc
 - Click "**Apply/View Active Programs**"
 - Click "**Add a New Application**"
 - Select the **Academic Program** (Nursing Assistant or EMT-Basic), **Location, Term** and answer the two required questions
 - Click "**Submit My Application**"
- Submit a \$30 non-refundable application fee to FVTC. You will receive an acceptance letter once your application has been processed

After you receive your acceptance letter:

- Complete the program prerequisites listed in your acceptance letter
- Login to Blackboard and complete:
 - Step 2-sign-up for a Youth Options registration session
 - Step 3-view MyFVTC video tutorials
- Attend the Youth Option registration session to register in classes
- Check with your counselor about purchasing textbooks