

## WAICU-WTCS COURSE CREDIT TRANSFER AGREEMENT

July 6, 2020

THIS COURSE CREDIT TRANSFER AGREEMENT (this "Agreement") is made by and between the Wisconsin Association of Independent Colleges and Universities, Inc., a Wisconsin non-stock corporation ("WAICU"), and the Wisconsin Technical College System ("WTCS").

### **I. Purpose and Rationale**

WAICU has developed this Agreement to ensure a smooth transfer process for Wisconsin technical college students who wish to continue their education at a WAICU-member college or university (each, a "WAICU Member"). WTCS and WAICU ("the Parties") recognize that student transfer from WTCS to Wisconsin's private, nonprofit colleges and universities is key to addressing workforce shortages, providing access to a baccalaureate education for students from all backgrounds, and facilitating timely completion for students changing their academic or career focus. The Parties also recognize that this Agreement builds on the articulation agreements that many WAICU Members and WTCS districts have already developed.

This Agreement establishes the procedures governing the transfer of credits in one or more courses (listed in Appendix B) for students who are enrolled as Wisconsin Technical College students and who wish to transfer from a WTCS district to a WAICU Member. This Agreement does not guarantee admission to a specific institution or to a specific major within an institution.

WAICU Members that adopt this Agreement ("WAICU Member Participants") do so for the benefit of the transferring student so that the educational experience is more efficient, easier to understand, and simpler to navigate, while optimizing credit transfer and shortening the time to degree completion. The eligible WAICU Member Participants and WTCS districts are listed in Appendix A.

A WAICU Member Participant's president (or authorized representative) must sign a separate Participation Agreement with the WAICU central office (signed by the President of WAICU), which acknowledges that the WAICU Member Participant agrees to adhere to the requirements of this Agreement. WAICU members who have not signed the agreement with the WAICU office are not eligible to participate in the WAICU-WTCS Course credit transfer agreement.

WAICU Member Participants recognize college transfer programs with the professional integrity of other regionally accredited post-secondary institutions. All courses approved for college transfer under this Agreement will be taught by faculty who meet Higher Learning Commission ("HLC") credential requirements.

## WAICU-WTCS Course Credit Transfer Agreement

### II. Agreement Policies and Provisions

1. **Term; Revisions.** This Agreement is effective as of the date first written above and shall expire on the second anniversary of that date (the "Term") unless sooner terminated. After the second anniversary, the Term of this Agreement shall be automatically renewed for successive periods of two years each (each a "Renewal Term") unless either Party delivers written notice of non-renewal to the other at least one hundred eighty (180) days prior to the end of the Term or then-current Renewal Term. This Agreement may be amended or revised upon the written agreement of each Party.
2. **Administration.** The WAICU (central office) administrator, in cooperation with the WTCS (system office) will maintain and administer this Agreement on behalf of the WAICU Member Participants and WTCS districts. WAICU, with oversight by the WAICU President, will serve as the central contact for all WAICU Member Participants' questions, concerns, or changes related to this transfer initiative. The WAICU central office will update the WTCS central office from time to time with the names of the confirmed WAICU Member Participants.
3. **Adding Courses.** The WTCS courses transferrable pursuant to this Agreement are listed in Appendix B. With WAICU Member Participant approval, additional courses may be added to this Agreement upon written agreement of WAICU (central office) and WTCS (system office). WAICU will notify each WAICU Member Participant's President and Vice President/Chief Academic Officer(s) of such changes.
4. **Removing Courses.** Modifications to the courses in Appendix B that will result in the elimination of a course from the Agreement may not be made during the academic year for which the Agreement is in effect, unless agreed upon in writing by both WAICU central office and WTCS central office leads.
5. **Notification of Changes.** Prior to each subsequent academic year (by July 1), the WAICU central office and the WTCS central office will provide updates to their respective sector/system Vice Presidents/Chief Academic Officer(s), and in the case of WAICU to each WAICU Member Participant's Vice President/Chief Academic Officer. These updates will summarize any modifications to courses in Appendix B of this Agreement for the subsequent academic year, which shall be memorialized in a new Appendix B or an amendment thereto.
6. **Curriculum.** All 16 WTCS districts offer the same curriculum, so WAICU and WAICU Member Participants only need to evaluate the courses once for the purpose of this Agreement. WTCS (system office) agrees to notify WAICU (central office) of significant curricular or policy changes in a timely manner.
7. **Transferred Credits.** The course transfer credits will satisfy general education requirements at the receiving WAICU Member Participant institution when applicable. The WAICU



## WAICU-WTCS Course Credit Transfer Agreement

Member Participant must transfer in the course as a direct equivalent, when offered, not an elective. If the WAICU Member Participant's curriculum does NOT offer a WTCS course listed in Appendix B, that course may transfer in as an elective.

8. **Grades and Completion Dates.** In order for these courses to transfer, the WTCS student must have completed the course(s) within the last ten (10) academic years from the date the student is admitted to a WTCS district campus. WAICU Member Participants will require a minimum grade of "C" (2.0 on a 4.0 scale) or better for the course(s) to transfer, unless published by the WAICU Member Participant. WAICU Member Participants will accept a WTCS institution "Pass" or "Credit" for transfer as long "Pass" equals a "C" or higher and the scale is annotated on the student transcript. The WAICU Member Participants will publish any higher standards and the programs to which these higher standards apply. The student must meet the respective WAICU Member Participant's admission requirements.
9. **Advising.** WAICU Member Participants will provide academic advising to WTCS students inquiring about WAICU Member Participant courses in this Agreement.
  - a. Students will be connected with the appropriate WAICU Member Participant advisor prior to transfer, and they should connect with their appropriate WTCS campus transfer office as well.
  - b. WAICU central office will work closely with the WTCS central office to carry out this Agreement. WAICU will encourage WAICU Member Participants to work closely with WTCS Transfer Coordinators on implementation.
  - c. WAICU Member Participants and WTCS campus contacts will share materials, catalogs, and other information to facilitate learners' understanding of requirements and programs.
10. **Marketing.** Any marketing of this Agreement will be subject to the prior approval of both Parties and will adhere to each Party's standards for the use of its name and logo. In addition:
  - a. Both Parties will promote the initiative on their respective websites.
  - b. Each WAICU Member Participant must acknowledge the WAICU and WTCS central offices as the umbrella organizations for this transfer initiative.
  - c. Each WAICU Member Participant will assume responsibility for appropriate marketing to reach its student population, as recommended by the WAICU central office.
  - d. Each WTCS district will assume responsibility for appropriate marketing to reach its student population, as recommended by the WTCS central office.
11. **Accreditation.** Both Parties agree that failure of WAICU Member Participants or WTCS technical colleges to maintain regional accreditation will be grounds for termination of the Agreement.

## **WAICU-WTCS Course Credit Transfer Agreement**


12. **Finances; No Partnership.** No financial implication concerning the transfer or exchange of cash, equipment, or real estate is intended or implied by this Agreement. WAICU Member Participants and WTCS colleges are separate and independent entities and intend to remain so. This Agreement does not constitute a legal partnership among the Parties.
13. **Effect of Termination.** WTCS students who apply to and are accepted to a WAICU Member Participant's district prior to the termination date will be permitted to transfer credits under the Agreement terms.
14. **Impact on Other Articulation Agreements.** This Agreement is in addition to existing agreements and serves as a "minimum" course transfer agreement. It is not intended to replace any individual articulation agreement between a WTCS district and a WAICU Member Participant which would allow additional courses to transfer into a specific program of study.

[Signature Page Follows]

**IN WITNESS THEREOF**, the parties hereto have executed this Course Credit Transfer Agreement as of the date first above written.

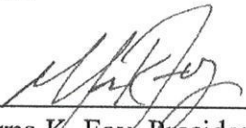
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**WISCONSIN ASSOCIATION OF  
INDEPENDENT COLLEGES AND  
UNIVERSITIES, INC.**

  
\_\_\_\_\_  
Dr. Rolf Wegenke, President

Date: 7.7.2020

**WISCONSIN TECHNICAL COLLEGE  
SYSTEM**

  
\_\_\_\_\_  
Dr. Morna K. Foy, President

Date: July 7, 2020



## Appendix A

WAICU is a membership organization of four-year independent, non-profit, accredited colleges and universities headquartered in Wisconsin. WAICU is recognized in state statutes as the official representative of private (or independent) higher education in Wisconsin (§§ 15.185(5)(c), 15.377, 15.67, 15.675(1)(c), 16.979, 36.31(2m)(a)3, 39.285, 39.30, 39.41, 39.435, 39.437(4)(a), 115.297, 118.55, 440.52(11)(d)) and 2011 Governor's Executive Order #37, 2012 Governor's Executive Order #59, 2013 Governor's Executive Order #97, 2015 Governor's Executive Order #147, and 2018 Governor's Executive Order #270).

As of this date July 6, 2020, the following WAICU-member colleges and universities are participating in the agreement as "receiving" institutions:

Alverno College	Marquette University
Cardinal Stritch University	Milwaukee School of Engineering
Carroll University	Mount Mary University
Carthage College	Northland College
Concordia University Wisconsin	Viterbo University
Edgewood College	Wisconsin Lutheran College
Herzing University	
Lakeland University	
Marian University	

The Wisconsin Technical College System (WTCS) offers more than 400 programs awarding two-year associate degrees, one- and two-year technical diplomas and short-term technical diplomas and certificates. In addition, the System is the major provider of customized business solutions and technical assistance to Wisconsin employers. Well over 300,000 individuals access a technical college each year.

The following Wisconsin Technical College System districts are participating in the agreement as "sending" institutions:

Blackhawk Technical College	Moraine Park Technical College
Chippewa Valley Technical College	Nicolet Area Technical College
Fox Valley Technical College	Northcentral Technical College
Gateway Technical College	Northeast Wisconsin Technical College
Lakeshore Technical College	Southwest Wisconsin Technical College
Madison Area Technical College	Waukesha County Technical College
Mid-State Technical College	Western Technical College
Milwaukee Area Technical College	Wisconsin Indianhead Technical College

## Appendix B

### List of WTCS Courses for Credit Transfer to WAICU Member Participants

WTCS Course Name/Number	WTCS Course Code *
Introduction to Psychology	809-198
Introduction to Sociology	809-196
Written Communication *OR*	801-195
English Composition 1	801-136
Speech	801-198
Introduction to American Government	809-122
Economics *OR*	809-195
Macroeconomics *OR*	809-144
Microeconomics	809-143
General Chemistry	806-134
General Biology *OR*	806-114
Medical Terminology	501-101
General Physics 1	806-154
College Algebra & Trig with Applications	804-197
Introductory Statistics	804-189
Introduction to Ethics: Theory and Application	809-166
Developmental Psychology	809-188
Abnormal Psychology	809-159

\*Note: Some WTCS districts use course numbering that includes the prefix "10-" i.e. 10-809-198

For office use:

Date of Appendix B: July 6, 2020