CALL TO ORDER
The Fox Valley Technical College District Board held its regular meeting on Tuesday, April 15, 2014 in Board Room A137 of the Appleton Campus located at 1825 N. Bluemound Rd., Appleton, WI. Chair Catherine Tierney called the meeting to order at 4:03 p.m.

ROLL CALL
Board members present were: Tammie DeVooght Blaney, Anthony Gonzalez, Mark Harris, Sharon Hulce, Stephen Kohler, Dr. Dominick Madison, Sally Mielke and Catherine Tierney.

Absent: Craig Wussow

Others present included: FVTC President-Dr. Susan May; Administrators: Jill McEwen, Donna Elliott, Dr. Patti Jorgensen, Troy Kohl, Amy Van Straten, Dr. Chris Matheny, Dr. Pat Robinson; and FVTC Staff: Dr. Patti Frohrib, Carol May, Deb Heath, Faith Schriedermayer, Paula Battermann, Anne Haberkorn, Deb Gorman, Dan Poeschel, Andrea Oman, Andy Rinke, Jeremy Hanson, Doug Waterman, Todd Wilson.

Recorder: Vicky Van Hout

MOTION – APPROVE AGENDA
A motion was made by Trustee Kohler to approve the agenda for the April 15, 2014 meeting as presented. Upon voice vote, the motion carried unanimously.

ADJOURN TO EXECUTIVE SESSION
A motion was made by Trustee Madison to adjourn to Executive Session pursuant to Section 19.85(1)(e) Wis. Stats., to discuss negotiations. Upon voice vote, the motion carried unanimously.

RECONVENE IN OPEN SESSION
A motion was made by Trustee Hulce to reconvene in Open Session pursuant to Section 19.85(2) Wis. Stats., to take action on matters discussed in Executive Session. Upon voice vote, the motion carried unanimously.

MOTION – APPROVE MINUTES OF MARCH 18, 2014 REGULAR BOARD MEETING
A motion was made by Trustee Madison to approve the minutes of the March 18, 2014 Regular Board meeting. Upon voice vote, the motion carried unanimously.

MOTION – APPROVE MINUTES OF MARCH 20, 2014 TRUSTEE ANNUAL MEETING WITH K-12 SCHOOL BOARD PRESIDENTS & SUPERINTENDENTS
A motion was made by Trustee Madison to approve the minutes of the March 20, 2014 Trustee Annual Meeting with K-12 School Board Presidents and Superintendents. Upon voice vote, the motion carried unanimously.

• Faculty Association Report
  Jim Reinke, Faculty Association President was not in attendance.

• Educational Support Personnel Association (ESPA) Report
  Carol Radtke, President of ESPA was not in attendance.

• Student Government Association (SGA) Report
  Kim Bazan, SGA President, provided a report on various activities the Student Government Association had recently participated in.
**President's Report**

In addition to items listed in the Board book, Dr. Susan May reviewed the following:

- Shared highlights from the 6th Annual Educational Farm Tour held on April 2nd.
- Congratulated Trustee Mielke for receiving the 2014 Champion in Women’s Health & Lifetime Achievement Award which will be presented on May 3rd in Madison.
- Trustees are invited to the FVTC Spring Commencement May 18th at the Kolf Center in Oshkosh.
- Trustee’s received an invitation to the 52nd Annual Apprenticeship Completion Banquet on May 5th at the Darboy Club.
- Alyce Dumke, Executive Director of the FVTC Foundation is retiring on June 3rd. Trustee’s are invited to a retirement open house celebration for Alyce on May 29th at the Stone Cellar at Riverview Gardens.
- Mary Downs has accepted the offer of Executive Director of the FVTC Foundation effective May 5th. She was most recently employed by ThedaCare.
- Shared articles:
  - Post Crescent March 30 “Goodwill Prosperity Center makes college an option”.
  - Post Crescent April 10 updated article on the FVTC Public Safety Training Center Forensic Science Research Facility.
- Outstanding article by Noah Brown, President and CEO of the Association of Community College Trustees on “Trusteeship is Entrepreneurship.”
- In the last two weeks we have been working on submitting grant proposals for the Blueprint for Prosperity projects. We will know in two to three weeks what the status is on the funding for these projects.
  - Legislative Council Study
    An update was provided on the information currently available regarding this study.

**CONSENT AGENDA**

**MOTION – APPROVE CONSENT AGENDA**

Following review, a motion was made by Trustee Hulce to approve the following Consent Agenda items. Upon roll call vote, the motion carried unanimously.

**a. Instructional Services:**

- Contract Training & Technical Assistance – Monthly Activity Summary
- Grant Proposals Submitted in March
- Contracts Recovering Less Than Full Cost – Quarterly Report

**b. Administrative Services**

- Personnel Report
- Adjunct Faculty Salary Schedule
- 2014-15 Health and Dental Funding Rates

**c. Financial Services**

- Budget Variance Analysis
- Expenditures >$2,500 for Month of March
- IFB #14030 Grounds Maintenance
POLICIES / ISSUES

Annual Review of Investment Agreement and Investment Performance
Per state statute 66.0603(2), a technical college district may delegate the investment authority over any of its funds not immediately needed to a state or national bank, or trust company, assuming: 1) the institution is authorized to exercise trust powers and 2) the governing board annually reviews both the investment agreement under which it delegates its investment authority and the performance of the institution with which its funds are invested.

In April 2011, the board approved the selection of Marshall & Ilsley Trust Company N.A. as the primary provider of investment services for FVTC. As of September 1, 2012, Marshall & Ilsley was acquired by BMO Harris Bank N.A. Scott Jennings and Deidre Snyder from BMO Harris Bank joined the meeting and provided a report on BMO’s investment performance.

2014-15 Budget Development Update
The Board reviewed the budget assumptions several months ago at the February planning retreat. These assumptions have guided the development of the preliminary budget. Amy Van Straten provided the Board with an update on the budget development process, including known information and any assumptions that have been adjusted since February. Ultimately, a final budget will be forwarded to public hearing in June.

Initial Resolution Authorizing and Providing for the Issuance of Not to Exceed $1,500,000 of General Obligation Promissory Notes
A total capital budget of $58,727,253 was approved with the adoption of the 2013-14 budget. As part of the budget and planning process, the College has prepared, together with Robert W. Baird & Co., a related financing plan, with $17,275,000 of the capital budget funded by new debt and the remainder funded primarily by debt previously issued, along with interest income and capital reserves. The plan includes borrowing these funds through the issuance of four series of general obligation promissory notes. At this time the College has elected to defer $1,300,000 of the final borrowing to the next fiscal year. The portion deferred will be used to fund referendum projects resulting in an updated financing plan of $15,975,000 for fiscal year 2013-14.

This initial resolution is for the fourth series of borrowings that authorizes and provides for the issuance and sale of $1,500,000 general obligation promissory notes for building remodeling and improvements.

A motion was made by Trustee Hulce to approve an initial resolution authorizing and providing for the sale and issuance of not to exceed $1,500,000 general obligation promissory notes and certain related details. [RES 14/04-01]. Upon voice vote, the motion carried unanimously.

The negotiating teams representing the Board and the Educational Support Personnel Association negotiated in good faith to reach an agreement. The current contract expires on June 30, 2014. This new contract falls under current legislation which limits bargaining to base wages. The new contract has been reviewed by FVTC legal counsel to ensure its compliance with current legislation. The Educational Support Personnel Association will have a ratification vote by April 30, 2014. Due to the timing of this ratification vote and the April Board meeting, Administration is asking the Board to approve the contract prior to the association’s ratification vote.

A motion was made by Trustee Madison to approve the Master Agreement with the Fox Valley Technical College – Educational Support Personnel Association for the term commencing July 1, 2014 through June 30, 2015. Upon voice vote, the motion carried unanimously.
**Ratification – Faculty Association Master Agreement 2014-15**

The negotiating teams representing the Board and the Faculty Association negotiated in good faith to reach an agreement. The current contract expires on June 30, 2014. This new contract falls under current legislation which limits bargaining to base wages. The new contract has been reviewed by FVTC legal counsel to ensure its compliance with current legislation. The Faculty Association has already approved the contract, so the final step is approval by the Board.

A motion was made by Trustee Kohler to approve the Master Agreement with the Fox Valley Technical College – Faculty Association for the term commencing July 1, 2014 through June 30, 2015. Upon voice vote, the motion carried unanimously.

**Board Business / Reports**

Board members reported on the following individual linkages:

- Trustees DeVooght Blaney, Gonzalez, Harris, Hulce, Kohler, Madison, Mielke, Tierney and Wussow attended the March 20th Trustee Annual meeting w/K-12 Board presidents and Superintendents.
- Trustees Harris, Hulce, Mielke, Kohler and Tierney, Madison and DeVooght Blaney attended the March 20th Board Appointment meeting.
- Trustee Mielke attended the April 2nd FVTC Farm Tour.
- Trustees DeVooght Blaney, Mielke and Tierney attended the April 15th Achievement Against the Odds Banquet.
- Trustees Mielke and DeVooght Blaney attended the April 9th event announcing that Mary Beth Nienhaus has donated the Winagamie Golf Course to the Appleton Education Foundation.

**Board Appointment Report**

At the 2014 Board Appointment meeting on March 20, 2014 incumbent Catherine Tierney was reappointed as additional member, Justin Krueger was appointed additional member, and Thomas Nelson as elected official.

The Board reviewed the future meeting document.

**Future Agenda Items**

The WTCS State Board meeting will be held on May 6, 2014 at the WTCS System Office, Madison.

The WTC District Boards Association spring meeting will be held on April 24-26, 2014 at the Heidel House Green Lake. Tammie DeVooght Blaney, Sally Mielke, Dominick Madison, Catherine Tierney and Dr. May will be attending portions of this meeting.

2014 ACCT Annual Congress is October 22-25 at the Hyatt Regency Chicago. Trustees were invited to attend this conference.

There being no further business to come before the District Board, Chairperson Tierney declared that the meeting was adjourned. The time was 5:36 p.m.

Sally Mielke, Board Secretary